



P.S. 94

The David D. Porter School

41-77 Little Neck Parkway • Little Neck, NY 11363 • Phone: 718.423.8491 • Fax: 718.423.8531

Laura Avakians • Principal

Notification of Intent To Move

Dear Parent/Guardian:

If you are moving or planning to move, please provide the date, your new address and the new school your child will be attending. **Please go to your new school to register your child once the move is final.** Completing this form will ensure that the appropriate discharge will be processed which will prevent the necessity of an attendance investigation.

When your child registers at the new school, please provide the new school staff with our school address information so they can obtain your child's school records from us.

Thank you for your cooperation on this matter.

To be completed by Parent/Guardian and returned

Student Name: _____ Class _____

Moving Date: ____/____/____

New Street Address: _____

City: _____ State: _____ Zip Code _____

New Home Telephone #: _____ Cell phone: _____

New School Name: _____

New School Street Address _____

City: _____ State: _____ Zip Code _____

Parent/Guardian Print Name: _____

Parent/Guardian Signature: _____ Date: _____